

CONSTITUTION AND BY-LAWS OF  
BAYSIDE BASKETBALL OFFICIALS ASSOCIATION

ARTICLE I: Name

Section 1    The Name of this Association will be The Bayside Officials Association, Inc./IAABO Board #157. (Amended 11/97)

ARTICLE II: Purposes

Section 1    The objectives of the BBOA are:

- A. To officiate basketball games on the junior high, senior high, and college levels on the Eastern Shore of Maryland and the two counties of the Eastern Shore of Virginia.
- B. To provide trained and capable officials who will maintain the highest professional standards of officiating.
- C. To encourage good sportsmanship and fair play.
- D. To keep in close contact with coaches, administrators of the educational institutions for whom we officiate at all times, enabling us to have a close relationship.

ARTICLE III: Membership

Section 1    Who may join: Any applicant may be accepted as a member provided he meets all of the requirements set by the general membership.

Section 2    Requirements for membership “in good standing”:

- A. Annual Dues must be paid prior to May 1. A \$5.00 per month additional fee will be assessed for late payment. (i.e., Dues paid June 3 would be plus \$10.)
- B. Payment for assignment fees must be paid within 30 days after final bill is presented by the assignor. Any amount owed the assignor after that date will be assessed at 20% of due amount per month until paid.

Section 3    Transfer Members:

- A. Must present a letter from previous association stating information concerning length of service, types of games, etc. (i.e., varsity, JV, etc.)
- B. Must present character reference from previous association.
- C. Must present classification, if previous board had a rating system.

- D. Transfer members will be approved by the executive board upon receipt of above information.

Section 4 Inactive Members:

- A. Will be charged a \$5.00 annual fee.
- B. Those who wish to return to active membership may do so after paying the difference in dues between active and inactive membership.
- C. Those in good standing may vote and hold office.
- D. The executive board may assign duties to the inactive members.

ARTICLE IV: Officers & Duties

Section 1 Election of officers, terms of office.

- A. All officers must be members in good standing.
- B. Will be elected for a two-year term by a plurality vote. Election will be held every two years at the last regular general membership meeting of the year.
- C. Any elected position which becomes vacant before the completion of his term shall be filled by presidential appointment until the time for regular election.

Section 2 The Executive Board:

- A. The executive board will consist of a president, vice-president, secretary, treasurer, assignor, interpreter, two at-large board members, and the immediate past president.
- B. Duties:
  - 1. The executive board shall be the governing body of BBOA. They shall conduct all business for the good of the association and will be the sole representative who has the authority to contact any of the institutions being served by the association.
  - 2. It shall have the responsibility to maintain the highest professional relationship with the schools and colleges being served by the association.
  - 3. Its responsibility shall also include assisting any member who seeks an audience with the executive board.
  - 4. Executive board members may receive a yearly stipend to be determined by a majority vote of the membership present at the time the vote is taken, (except for the Assignor) the executive board will recommend to the general membership who will receive the stipend and amount. (Amended 11/97)

Section 3 President

- A. The president shall call the meeting to order and shall preside at all meetings.
- B. Shall call special meetings at his discretion, if after consulting with other elected officers he is convinced the need is sufficiently urgent.
- C. Shall appoint all committees not otherwise provided for.
- D. Shall see that the association's rules are enforced.
- E. Shall carry out assignments and instructions given to him by the executive board.
- F. Shall perform other such duties as customarily pertains to the office of the president.

Section 4 Vice President

- A. Shall be an aide to the president and in case of the president's absence, shall assume and perform the duties of the president.

Section 5 Secretary

- A. Shall keep a record of proceedings of all meetings.
- B. Shall issue notices of meetings and agenda after consulting with the president.
- C. Shall conduct the correspondence of the association.

Section 6 Treasurer

- A. Shall collect all fees and dues.
- B. Shall render a financial statement each month or when required.

Section 7 Assignor

- A. Shall assign all games to officials.
- B. Shall send bills for payment to officials.
- C. Shall acquire all schedules and shall correspond with school officials concerning schedules when necessary.
- D. Shall handle any problems that arise between schools, coaches, and officials.
- E. Assignor's fee shall be recommended by the executive board and approved by general membership.

Section 8 Interpreter

- A. Shall discuss all existing and new rules with officials.
- B. Shall train all new officials and assist existing officials with any problems.
- C. His interpretation of any questionable rules will be final, and all officials will follow his interpretations and recommendations.

Section 9 At-large executive board members

- A. Shall perform any duties the executive board requests.

#### ARTICLE V: Meetings & Attendance

Section 1 Regular meetings will be held on dates fixed by the executive board. At least four regular meetings will be held prior to and during each basketball season.

Section 2 Attendance

- A. A member must attend 2/3 of called membership meetings.
- B. A written excuse must be sent to the secretary who, by his own discretion, will excuse or not excuse that member. (i.e., illness, business)
- C. Failure to attend 2/3 of the meetings will result in the name of the member being forwarded to the executive board who may assess the individual no more than a \$15 fine.

Section 3 Yearly tests and clinics must be attended by all members. Any clinic approved by the State of Maryland will be acceptable to the board.

Section 4 Any twenty members may, by signed petition, instruct the president to call a meeting provided the reason for their request is included in the petition.

#### ARTICLE VI: Parliamentary Rule

Section 1 Roberts' Rules of Order will serve as a parliamentary guide for this association.

Section 2 Any change in the by-laws must be presented to the secretary in writing signed by two or more members, to be read at the next general membership meeting, and voted on at the following general membership meeting.

Section 3 Thirty-five percent of the members in good standing shall constitute a quorum at any general membership meeting.

Section 4 Fifty percent of the members of the executive board shall be in attendance to constitute a quorum at any executive board meeting.

#### ARTICLE VII: Uniforms

Section 1 Proper uniform will be recommended by the executive board for general membership approval. Following adoption, no variance will be permitted.